



NCC Board Member Commitment

As a member of the Nevada Cancer Coalition Board of Directors I have a legal and ethical responsibility to ensure the organization does the best work possible in pursuit of its goals. I support the purpose and mission of the organization and pledge my commitment to assist in carrying out its work.

Participation – I commit to the following:

- Be informed about the organization's mission, services, policies, and programs.
- Work in good faith with my fellow Board members and staff toward the achievement of the organization's goals.
- Serve on at least one committee of the Board in which I can apply my special skills, perspective and experience.
- Attend at least 75% of Board meetings per year (3 of 4 quarterly meetings).
- Review agenda and supporting materials prior to Board and committee meetings.
- Be available for consultation by phone and e-mail.
- Act in the best interest of the organization, and excuse myself from discussions, decisions, and votes where I may have a conflict of interest.
- Follow conflict-of-interest and confidentiality policies.

Fiscal and Program Oversight:

- Along with my fellow Board members, I am responsible for the fiscal oversight of the Nevada Cancer Coalition nonprofit pursuant to state law.
- I will become familiar with the budget and take an active part in the budget planning process.
- I will participate in and take responsibility for making decisions on issues, policies, and other Board matters.
- As an active Board member, I will assist the Board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements.

Financial Support:

- I will personally contribute a minimum \$100 each year so that NCC is eligible to apply for major grants recognizing 100% Board member giving.
- I accept the responsibility, as a current board member, to assist in overall annual fundraising income goal and overall annual budget.

NCC Commitment to Board Members:

- Board meeting agenda and materials will be sent seven days prior to each meeting.
- Provide quarterly financial reports and updates on organization activities.
- Board members and staff will respond to the best of our ability to questions and concerns.
- Board members and staff will work in good faith toward achievement of NCC goals.
- We will be diligent in making the best possible use of the assets you make available to us, whether those be assets of time, wisdom, experience, relationships or money.
- We will schedule meetings in advance and we will start and end meetings on time, unless a majority of those present at the time elect otherwise.
- We will make every effort to keep meetings brief, relevant, interesting, and impactful.
- We will do our utmost to be an organization of which all of us can be proud.